

March 2, 2021
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday, March 2nd at 9:00 a.m. in the Commission Room of the Courthouse with Chairman DeJong presiding. Those present were Commissioners DeJong, Jaeger, Rhody, Kreutner and Homan as well as Auditor Korth and members of the public. The meeting began with prayer and the Pledge of Allegiance.

Approval of Agenda

1) Jaeger moved, seconded by Rhody to approve the agenda as presented. All voted yes and the motion carried.

Approval of Minutes:

2) Rhody moved, seconded by Homan to approve the minutes of the regular meetings February 2nd and 16th. All voted yes and the motion carried.

APPOINTMENTS

9:00 Highway Superintendent Jamie Broksieck

Broksieck met with the Commissioners to discuss highway related issues.

3) Jaeger moved, seconded by Rhody to accept the resignation of Matt Fieber at the Highway Department. All voted yes and motion carried. 4) Kreutner moved, seconded by DeJong to advertise for a Truck Driver for the Highway Department with a starting wage of \$17.51/hr. All voted yes and motion carried.

Highway Secretary Lisa Jorvig was not available at meeting time. Broksieck reported on the Department's inventory and assets. The goal is to clean up the current lists and have consistency within the department. Lists were designed to be inclusive and similar to other counties in the district. 5) Homan moved, seconded by Kreutner to approve the Highway Department inventory to include items only valued at \$500.00 or more for shop tools and shop purposes. Other office inventory and items of value at the discretion of the Highway Superintendent will still be based on usage and importance. All voted yes and motion carried.

Further discussion was held on updates concerning the department.

9:30 Emergency Manager Sheila Monnier

Monnier presented quotes to the Board for OWL technology. This can be used for commission meetings as well as other departmental meetings that may require Zoom. Out-lying county meetings such as ambulance and fire departments would have access to this as well. She has applied for a grant through LEMPG to cover half of the cost. 6) Rhody moved, seconded by Jaeger to purchase OWL technology as well as a new screen projector with portable screen needed for her department for \$1700.00 total cost upon condition there is 50% reimbursement through the LEMPG grant. All voted yes and motion carried.

Monnier updated the Board on Covid-19 vaccinations within Deuel County.

Monnier updated the Board on happenings within her department. Monnier presented a risk assessment worksheet from her PDM meetings and discussed the projects. She updated the Board on upcoming meetings and grant opportunity meetings.

Discussion was held on the safety of the County for any possible emergencies like the recent events in Texas. Generator availability and shelters were discussed. Monnier had confidence in preparations for county disasters.

9:45 Andy Braam

Braam met with the Commissioners to discuss the Clear Lake Municipal Airport. He has concerns about the Clear Lake Airport being closed and approached the Board to work with the City of Clear Lake to support the opening and developing of the airport. He presented his research and how he feels the airport benefits the community. He reported on costs and equipment. He is disappointed in the City denying uses and permits and would like to see it developed and a hangar built. He feels research and education on the benefits of the airport even reaching to the County level would be a good opportunity for all involved. He would like to see the County Commissioners reach out to the City Council in support of the Clear Lake Airport with perhaps a collaborative effort to re-open the airport. Much discussion was held between Braam and the Board. The commissioners will consider speaking to the mayor of Clear Lake about future possibilities. Jim Dailey was present for discussion and he feels strongly about the airport being preserved.

10:00 Second Reading Zoning Ordinance B2004-01-34A

Zoning Officer Theisen asked for a postponement of the Second Reading of the Ordinance B2004-01-34A as some items in codified law had not been addressed. The second reading has been rescheduled for March 16th at 10:00 a.m.

10:30 Director of Equalization Donna Rhody

Directory Rhody presented the fee schedule for her office. No changes other than a subscription description to the website. 7) Jaeger moved, seconded by DeJong to accept and approve the Fee Schedule for the Director of Equalization Office as presented. All voted yes and motion carried. Website Access Agreement fees; by number of users 1-5 Quarterly \$90.00; annual \$320.00; setup \$25.00; 6-10 users Quarter \$150; Annual \$500; Setup \$25; 11 or more users Quarter \$200; annual \$740; Setup \$25

GIS standard products and data pricing list:

Tax Parcels with Parcel ID & Attributes Rural & City \$2750

Tax Parcels with Parcel ID & Attributes per Twp. \$500

Tax Parcel-Annual Update Rural & City \$1100

Additional Data Pricing Lists per Layer - \$100 per layer

Copy charges- .50 per page (realtor pulls card & copies)

Property cards- Hard copy/scan email done by DOE office and send to scan and email;

\$5 per card hard, property card scan or email \$1 per page after

Data Reports PDF/Hard Copy-\$75 county data

\$25 per township/per city

Excel-\$750 County data

\$ 75 per township/per city

Research -\$1.00 per lookup

GIS - Hard Copy-\$2.00 per copy

Scans/Emails-\$5.00 per copy

Shapefile & etc.-see GIS Standard Products & Data Pricing List

Other Governmental entities no charge;
Sales List hard copy/scans/email - \$5.00 per page

Discussion was held on hiring for the Director of Equalization Office. 8) Commissioner Rhody moved seconded by Jaeger to adopt a salary scale for appraiser (DOE Department) presented by Director Rhody and use that scale going forward for appraiser new hires. Furthermore, to advertise for a full-time appraiser for the Director of Equalization Office. Salary will depend on qualifications but will follow the adopted salary scale presented by Director Rhody. The scale is available for view at the Deuel County Auditor's Office. Roll call vote: Commissioner Rhody-yes, Jaeger-yes, Homan-nay, Kreutner-nay, DeJong-yes. Motion carried.

10:45 State's Attorney Jared Gass

Gass met with the Commissioners about the Easement Agreement for the County (to follow under "Old Business".)

OLD BUSINESS

Deuel County Complex Quotes on Signage/Easement Agreement

Auditor Korth presented the quote from Stein Sign Display of Watertown, SD for signage at the County West Extension Building hereafter known as Deuel County Complex. The quote was secured by 4-H Director, Deb Lessman. Signage would include the 4-H logo and SDSU logo (both illuminated) at a cost of \$3894.00 plus \$50.00 acquisition. Lessman added the Shooting Sports logo into the quote for an additional \$1592.00 lighted or \$628.00 unlit. The Board will table approval until 4-H Leaders and Shooting Sports are contacted for any contribution towards signage.

State's Attorney Jared Gass contacted property owners Dave and Julie Cook concerning the easement agreement at the Deuel County Complex. The concern was the approved access permit given by SDDOT should be renewed however the permit is good for one year from date so it therefore does not expire until November 2021.

NEW BUSINESS

Approve Cash Balance Sheet

The February cash balance sheet was not available at meeting time.

Bi-Annual Audit/Capital Outlay Amendments/Annual Financial Report/Soil Conservation Report

Due to the pandemic as well as staff shortages on the State level, Deuel County has not been audited in 2 years. A request by Legislative Audit was made to combine the 2020 audit with the current 2019 audit being done. 9) Jaeger moved, seconded by Kreutner to allow Legislative Audit to perform the 2020 audit with the 2019 audit. All voted yes and motion carried.

Auditor Korth advised the Board to reserve Capital Outlay Accumulations for the General Fund. Discussion was held on needs of different departments and future costs associated with each. Korth will present a new Capital Outlay Accumulation resolution within the next 2 Board meetings.

Auditor Korth has completed the Annual Financial Report for Deuel County for 2020. The State is reviewing the report and after it has been approved, the Board can make a motion for approval and publication will follow. Discussion was held on important aspects and the meaning behind the report.

Auditor Korth received the Deuel County Soil Conservation Annual Report and presented to the Board. The report was reviewed and discussed.

APPROVAL OF WARRANTS:

10) Kreutner moved, seconded by DeJong to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. *Warrants To:* A&B Business Solutions 2611.16 Supplies/Pro Serv/Min Equip, A-Ox Welding Supply Company In 615.22 Supplies/Rental, Al's Tool Distributing 150.00 Supplies, Alcopro Drug&Alcohol Testing 307.25 Pro Service, American Solution For Business 377.76 Supplies, Appera 345.76 Rental, At&T Mobility 200.20 Utilities, Avera Occupational Medicine-Mi 73.55 Pro Service, Banner Associates Inc 1014.55 Pro Service, Bjerke Sanitation 245.00 Utilities, Bratland Law 515.90 Pro Service, Butler Machinery Co 423.85 Repair, Credit Collections Bureau 69.70 Lien, Clear Lake Building Center 22.05 Supplies, Clear Lake Courier 755.56 Publishing/Supplies, Codington County Auditor 4102.61 Prisoner Care/Supplies, Waste Connections Inc 57.32 Rental, Dana Safety Supply 8995.00 Sheriff Equip, Deuel County Farmers Union Oil 5631.69 Repair/Supplies/Utilities, Deuel County Motor Supply Inc 506.26 Repair/Supplies, Deuel Area Development Inc 8000.00 Support, Division Of Agricultural Servi 120.00 Training/Conf, Ecolab Pest Elimination Div 54.00 Pro Service, Equipment Blades Inc 1680.00 Supplies, Fritz Chevrolet Inc 837.78 Repair, Galls, Llc 115.20 Supplies, Gunderson & Evenson, Llp 343.60 Supplies, H-D Electric Coop, Inc 20.00 Supplies, Patricia J. Hartsel, Rpr 78.20 Pro Service, Inter-Lakes Comm Action Inc 1735.75 Support, Itc 1774.00 Utilities, J & L Machine & Welding Inc 2329.53 Repair, Lake Area Door 275.84 Repair, Deb Lessman 30.51 Travel/Supplies, Blue Tarp Financial, Inc 1277.03 Supplies/Repair, Macksteel Warehouse, Inc. 163.52 Repair/Supplies, Mcleod's 199.42 Supplies, Menards 210.43 Supplies, Microfilm Imaging Systems 90.00 Rental, Milbank Communications Inc 98.50 Supplies, Multi Business Solutions Inc 1500.00 Pro Service, Byron Nogelmeier 70.00 Scram Due To State, National Sheriffs' Association 68.00 Member Fee, Northwestern Energy 2255.48 Utilities, Office Peeps Inc 3509.20 Supplies/Equip, Orion Workforce Surety Llc 35.00 Pro Service, Ottertail Power Co 84.94 Utilities, Public Safety Equipment Co Llc 1904.50 Minor Equipt, Quadient, Inc 19.58 Supplies, Rc Technologies 150.00 Utilities, Running's Supply Inc 330.92 Supplies, Sanford Health 73.00 Pro Service, Sanford Clinic 2861.10 Health Nurse Contract, Sanford Flex 100.00 Flex Fees, Sd Dept Of Public Safety 2730.00 Rental, Sd Assn Co Hwy Superintendents 350.00 Annual Fee, Sdach 400.00 , Sdsu Extension 10310.00 Pro Service,

Sioux Falls Two Way Radi 3869.95 Minor Equip, Stan Houston Equipment Co, Inc 129.00 Repair, Sturdevant's Auto Parts 311.40 Repair/Supplies, Titan Machinery-Watertown 208.80 Repair, Ultra-Connecting Point 507.00 Pro Service, Vanguard Appraisals, Inc 1200.00 Pro Service, City Of Watertown 3933.85 911 Surch, *Payroll*: Commissioners 9172.83, Election 209.09, Auditor Office 16167.21, Treasurer Office 9377.44, State's Atty Office 7803.75, Gen Building 5750.02, Dir of Equal Office 10206.60, Reg of Deeds Office 7894.66, VSO 1289.55, GIS 650.45, Sheriff's Dept 26999.63, County Assist 397.36, 4-H Service Center 308.58, Extension 3256.66, Weed 1777.38, Zoning 4646.83, Hwy Dept 69835.95, Emerg Mngmt 3593.98, DNB National Bank 12.94 Payroll Proc.

Public Comments

Jim Dailey was present for comments. He would like to have the Commissioners live stream or broadcast their meetings for transparency.

Dailey would like to see more input from leaders and citizens within the community before the Zoning Ordinances are rewritten rather than just Zoning Board approval.

Dailey had questions on the costs of spraying within Deuel County. He also had concerns on costs and spending in the County.

Dailey had comments on the history of the DOE Office and the necessities of hiring an appraiser and how much that office has expanded and he questioned why. He also questioned the duties of the Emergency Management department and the funds to support it.

Dailey commented that the County might want to get involved in supporting the Hospital and doing what they can to keep physicians in Clear Lake.

Dailey also questioned long term County planning and meeting with Townships.

Dailey suggested to contact the school board about wind farm tax revenue and how that will affect requests for what the school plans in the future.

Dailey further went on discussing Lake Alice and lowering the high water mark.

11) Homan moved, seconded by Kreutner to adjourn. All voted yes and motion carried. Meeting adjourned.

Mary J Korth, County Auditor

Gary DeJong, Chairman

Published One Time at the Approximate Cost of _____.