

January 16, 2018  
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 16 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman DeJong presiding. Those present were Commissioners DeJong, Dumke, Jaeger, Rhody and Pederson. Also present was Auditor Pam Lynde. The meeting opened with prayer and the pledge of allegiance.

**Approval of Agenda** 1) Dumke moved, seconded by Rhody to approve the agenda as presented. All voted yes and the motion carried.

### **APPOINTMENTS**

#### **9:05 Jamie Hintz Highway Superintendent**

Hintz discussed several highway related issues with the Commissioners. Hintz stated they are still doing inventory and also working on year-end report. Hintz talked about the load limit restrictions. He said County Highway 310 from 513 to the county line 175<sup>th</sup> St and 485<sup>th</sup> Ave currently has a load limit of seven ton; that would be going north nine miles. He stated he would like to see it down to a five ton load limit on those nine miles. 2) Pederson moved, seconded by Jaeger to set five ton load limit on highway 310 from 513 to the county line 175<sup>th</sup> St and 485<sup>th</sup> Ave. All voted yes and motion carried. Hintz said bid letting and opening for truck boxes will be held on Tuesday February 6. Hintz said the Highway Shop Office is in the process of being remodeled.

#### **9:45 Sargent/EM Director Cory Borg**

Borg met with the Commissioners and discussed several items. 3) Jaeger moved, seconded by Pederson to approve the resignation of Deputy Brian Crosby effective Jan. 17. All voted yes and the motion carried. Borg said he had interviewed several persons for the vacant deputy position and would make a recommendation for the position at the next meeting. He also discussed wages and suggested an increase in the Sheriff's Office for Mindi Dailey. 4) Rhody moved, seconded by Dumke to raise wage of Mindi Dailey .50 per hour to 14.35 hr.; Renae Engelkes .15 hr. to 13.00 hr. and Lisa Jorvig .25 hr. to 13.00 hr. effective from Dec. 20<sup>th</sup>, current pay period. All voted yes and the motion carried.

#### **10:15 Community Health Nurse Tammy Baer Quarterly Report**

Baer met with the Commissioners and gave them a quarterly update of the Community Health Nurse Office activities. WIC numbers have stayed steady. She stated that the flu is wide spread throughout the US and also in South Dakota with 139 hospitalizations in state so far. She stated that flu shots are still available and will take approximately two weeks to build up in the system; flu systems are fever, chills, muscle and body aches; Deuel County a week ago had 12 cases of flu. Baer also talked about the WIC card, food guide and how persons would use the card; good checks and balance with the program which looks at income to verify.

#### **10:30 Joan Sacrison –Overview of DADi Activities**

Sacrison met with the Commissioners and gave them an overview of the activities of Deuel Area Development Inc. for 2017. She presented a copy of the annual report; Strategic plan has 6 basic goals; business development, community awareness, long term development planning, community life-education, housing, long term funding. She stated they sold the first lot in the Wildlife Estates. Sacrison stated there were 10 new business

startups, four active business inquiries and business support, two new chefs in the Deuel Community Kitchen and two college students proctored by DADi. The impact of external resources and networking was discussed. DADi has office hours in Gary and Toronto several times a month. GOED Governor's Office of Economic Development visited with three existing businesses this past year in Deuel County. Sacrison said she continues to help with small businesses. Sacrison stated they have good volunteer involvement in the organization and said DADi promotes all small businesses and thanked the Commissioners for their support.

#### **11:00 First District Association of Local Governments Zoning**

Todd Kayes of First District of Local Governments met with the Commissioners and talked about the possibility of First District helping with Planning and Zoning in the County. Discussion was held on assistance that can be given by the planning district and to help the zoning officer; Grant and Hamlin counties have both contracted with First District for Planning and Zoning Assistance. Luke Muller of First District works in Codington County as their Zoning Officer and has office hours Mon., Wed. and Friday; the Extension Office personnel is used for secretarial duties; Grant County has contracted with them to update their ordinance and to provide assistance in board review; adopted meeting by-laws and how meetings are to be run; Hamlin County Zoning Officer quit and the county asked First Dist. for zoning services; new employee to First District Tom Neland works Monday and Thursday in Hamlin County; Hamlin has contracted with First District for those services. Kayes said Zoning Officer Theisen is doing a good job and said First District could be of assistance to the board and Zoning Officer if needed. State's Attorney Knight said he has observed that in Codington County Mueller directs the board and felt the Zoning Board in Deuel County could benefit from assistance by First District and asked if First District could provide that to the board and in the Zoning Office and also establish by-laws for the board on how meetings are to be run. Kayes said in Grant County they act as parliamentarian for Zoning Board meetings. Kayes stated they could assist Deuel in board training and work with Zoning Officer to come up with a process and by laws that would establish the rules of the meeting. Kayes stated First District is willing to help with the process.

#### **11:45 State's Attorney John Knight**

Knight met with the Commissioners to discuss several items. Knight stated that the Commissioners will need to appoint two additional Commissioners as alternates on the Zoning Board. Knight said he had prepared the deed to transfer tax deed property, town of Gary located in Lot 10, Block 1, town of Gary Harris Second Addition. 5) Pederson moved, seconded by Dumke to declare as surplus and transfer to the City of Gary Lot 10 Block 1 town of Gary Harris Second Addition for no compensation as property is not being held for public use and sign quit claim deed on the property. All voted yes and motion carried.

#### **UNFINISHED BUSINESS**

Discussion was held on office hours for the Register of Deeds Office. 6) Dumke moved, seconded by Jaeger that office hours in the Register of Deeds Office will not change and remain open Monday through Friday from 12:00 to 1:00 p.m. All voted yes and motion carried.

## **NEW BUSINESS**

### **Warrants**

7) Rhody moved, seconded by Dumke to approve warrants paid early. All voted yes and the motion carried. Ottertail Power \$1224.87 Utility; SDACO \$182 M&P Funds Due to State, SDDOR \$66859.04 Funds Due to State, Northwestern Energy \$330.61 Utility, ITC \$176.38 Utility, H-D Electric \$431.70 Utility, Century Link \$358.79 911 Trunk Lines, Brookings Deuel Rural Water \$12.80 Utility, SD Dept. of Revenue \$569.32 Sales/Excise Tax, Steinley Real Estate \$315.00 Schooling DOE Office.

### **Zoning Board Appointments**

Zoning Board members Paul Brandt and Kevin DeBoer terms on the Zoning Board expired Dec. 2017. 8) Jaeger moved, seconded by Rhody to reappoint Paul Brandt and Kevin DeBoer to the Zoning Board, terms expire end of 2020. All voted yes and motion carried. 9) Jaeger moved, seconded by Dumke to appoint Commissioners DeJong and Pederson as additional alternates to the Zoning Board for one year term. All voted yes and motion carried.

### **Zoning & Weed Board Pay, Rates Service Center Rent, Copies etc., Travel, Cell Phone Reimbursement, Firewall, Computers**

10) Pederson moved, seconded by Dumke to pay Zoning Board members \$100 per meeting plus mileage, Weed Board members \$50 per meeting and mileage. All voted yes and motion carried. 11) Dumke moved, seconded by Jaeger to reimburse Hwy. Superintendent, Director of Equalization and Auditor \$50 per month for cell phone expense. All voted yes and the motion carried.

12) Rhody moved, seconded by Dumke to approve fees charged for copies, etc. Auditor's Office .25 copy, Plat books \$30; both include sales tax; Extension Office Service Center Rent \$125 and copies .10. All voted yes and the motion carried

13) Jaeger moved, seconded by Pederson to approve travel expense for DOE Office personnel to attend USPAP Course Feb. 5-6. All voted yes and motion carried.

14) Dumke moved, seconded by Jaeger to replace firewall at approximate cost of \$1675.00. All voted yes and motion carried.

15) Rhody moved, seconded by Dumke to approve the purchase of HP Probook 650 Notebook, dock, mouse Office 16 and installation approximate cost \$2124 for Auditor's Office and Commission meetings; laptop currently used will be given to Zoning Officer for her use; ProOne 600 PC approximate cost with install \$1705 from Ultra Inc. All voted yes and motion carried.

### **Adjournment**

There being no further business Pederson moved, seconded by Dumke to adjourn the meeting.

Chairman  
Deuel County Commission

ATTEST:

Pam L. Lynde, Auditor

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