

January 17, 2017  
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 17 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Jaeger presiding. Those present were Commissioners DeJong, Dumke, Jaeger, Rhody and Pederson. Also present was Auditor Pam Lynde. The meeting opened with prayer and the pledge of allegiance.

**Approval of Agenda** 1) Dumke moved, seconded by Rhody to approve the agenda as presented. All voted yes and the motion carried.

### **APPOINTMENTS**

#### **9:05 Jamie Hintz Highway Superintendent**

Hintz discussed several highway related issues with the Commissioners. Hintz said the SD DOT encourages counties to enroll in a transportation planning study and said a few counties have done the study and it is most beneficial in metro areas. Hintz stated he has ordered more salt sand and said that trucking to get it here is a problem. He said the ice this year has been very hard to deal with on paved and on gravel roads. Hintz said the bridge on county road #314 near Brandt is due to be replaced this summer and Aason Engineering is in the process of designing and planning the replacement and will be letting the bids on that project in the near future.

#### **9:30 Cindy Dannenbring-ICAP**

Dannenbring met with the Commissioners and gave them an overview of the activities of ICAP in our area and region. She presented the 2015-16 data report; serving 14 counties in eastern SD, elderly and low income families; estimated 4340 persons living in Deuel county 5.4% are in poverty, about 234 persons; weatherization services for 2 homes and 8 furnace repairs or replacements in Deuel County; weatherization funding has decreased. Head Start center base program held at the school; Volunteer Income Tax Assistance (VITA) program administered by local ICAP employee Audrey Poppen, 24 households were served through this program; 60's plus dining provided 9430 meals to 100 seniors in Clear Lake; four families received assistance to rehabilitate their housing; 23 families received utilities assistance to meet their needs for home energy costs. Dannenbring said they also work a lot with Social Services.

#### **10:00 EM Director/Deputy Sheriff Cory Borg**

Borg met with the Commissioners and discussed the Zuecher Software contract; \$2065 for license of additional computer. 2) Dumke moved, seconded by Rhody to purchase additional license for Borg's computer. All voted yes and the motion carried. 3) DeJong moved, seconded by Dumke to sign and approve Zuecher Server Access contract with NESD RIEM program administered by the Watertown PD for cost of \$500 per year. All voted yes and the motion carried. He also talked about holiday pay and recommended changing current policy for sheriff's office personnel when considering the new personnel policy. He also discussed the six month pay increase of Tristan Molitor. 4) Pederson moved, seconded by DeJong to pay Molitor .25 hr. effective Sept. 25, 2015. All voted yes and the motion carried.

#### **10:30 Joan Sacrison –Overview of DADi Activities**

Sacrison met with the Commissioners and gave them an overview of the activities of Deuel Area Development Inc. for 2016. Sacrison said there have been 13 new

business startups in the county; four chefs now using kitchen incubator with four products coming out of it. She said the business resource center is still being used; land analysis is getting done; continue to help with small businesses and going to develop community gardens in Clear Lake. Sacrison stated they have good volunteer involvement; impact of external resources; business e-coaching and startups and retentions; she goes to Toronto one afternoon a week and Gary every other week. She said DADi utilizes social media, Facebook, Twitter and Utube. She also talked about Wildlife Estates in Clear Lake which consists of 16 lots for single family and twin homes; Gate City Development, Dynotech bought building and using in Gary. Sacrison said DADi promotes all small businesses and thanked the Commissioners for their support.

**11:00 Weed Supervisor Keith Goens**

Goens requested approval for himself and Weed Board members to attend the annual weed conference in Huron with registration fee being \$105 per person and will probably be staying at the Crossroads Hotel, if not full. 5) Pederson moved, seconded by Dumke to approve attendance of Weed Board members and Keith Goens at state meeting Feb. 21-23. All voted yes and motion carried. Goens also requested an increase of per meeting rate for Weed Board members from \$35 to \$50.

**11:15 Zoning Officer Jodi Theisen**

Theisen presented the building permits for 2016. She said in 2016 there were 10 new homes, 35 out buildings, 28 additions, 59 special exceptions/variances and 15 plats filed. She also presented the Zoning & Building Permit Fee schedule for 2017. 6) DeJong moved, seconded by Dumke to adopt Resolution #17-02 A Resolution to Adopt Deuel County Zoning and Building Permit Fees. All voted yes and the motion carried.

**RESOLUTION #17-02**

**A Resolution to Adopt Deuel County Zoning and Building Permit Fees**

WHEREAS, The Board of Deuel County Commissioners, as a part of the Deuel County Zoning Ordinance may establish fees for various permits, variances and special exceptions;

NOW THEREFORE BE IT RESOLVED THAT the following permit fee schedule is adopted by the Deuel County Commissioners and becomes a part of Ordinance B2004-01.

**Deuel County Zoning & Building Permit Fees**

|   |  |
|---|--|
| Residential Structures Including Mobile Homes ----- | \$.05 per square foot \$25 Min Fee                       |
| Additional with basement -----                      | \$.03 per square foot \$25 Min Fee                       |
| Additional with attached garage -----               | \$.03 per square foot \$25 Min Fee                       |
| Nonagricultural buildings-----                      | \$25 plus \$.03 per square foot<br>over 150 square feet  |
| Agricultural use buildings -----                    | \$25 plus \$.03 per square foot<br>over 2400 square feet |
| Agricultural grain bins -----                       | \$25 (New or moved)                                      |
| Commercial buildings -----                          | \$.04 per square foot                                    |
| Special Exception -----                             | \$200  |
| Variance -----                                      | \$200  |
| Variance Shelter Belt-----                          | \$100  |
| Lake Park District Grading Permit -----             | \$50   |

|   |                               |
|---|-------------------------------|
| Lake Park Tree Removal -----                        | \$25                          |
| Lake Park Landscaping Permit -----                  | \$25                          |
| Fireworks permits, short term -----                 | \$25                          |
| Fireworks permits, long term -----                  | \$250                         |
| Concentrated animal feeding operations -----        | \$1500 - Class A              |
| (doesn't include Special Exception fee)             | \$1300 - Class B              |
| (held separate from regular meeting)                | \$ 900 - Class C&D            |
| Wind Energy Systems-----                            | \$1/\$1,000 Est. Construction |
| Cost, incl. labor                                   |                               |
| Rezoning any district -----                         | \$200                         |
| Special meeting -----                               | \$500                         |
| Moving building off, Land Reclamation Deposit ----- | \$1000                        |
| Shelterbelt permits -----                           | \$0                           |
| Ag Easement for new home, Register of Deeds-----    | \$30                          |
| Final Plat, Register of Deeds -----                 | \$60                          |
| Zoning Plat fees -----                              | \$25, plus \$5 per lot in a   |
| Subdivision   |                               |
| Penalties for no permits-----                       | Double the Permit Fees        |

Dated this 17th day of February, 2017

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Chairman

ATTEST: \_\_\_\_\_

Pam L. Lynde, County Auditor

**11:30 Director of Equalization Donna Rhody**

Director Rhody talked to the Commissioners about the Ag land intentions for 2017 valuations. She also presented the fee schedule for various items in her office and for the GIS system. Ag land crop (county average) 4.39 %; Ag land non crop (county average) 15.28%; Ag land county average 5.5%; Deuel top dollar 2017 100% Crop \$2973.50 and Non-Crop \$1826.10; 2017 projected Ag factor .864; 2017 projected non-ag factor .902. Director Rhody stated she is planning on reappraising Town of Clear Lake this summer.

7) Commissioner Rhody moved, seconded by Dumke to establish following charges for the Director of Equalization Office. All voted yes and the motion carried.

Website Access Agreement fees; by number of users 1-5 Quarterly \$90.00; annual \$320.00; setup \$25.00; 6-10 users Quarter \$150; Annual \$500; Setup \$25; 11 or more users Quarter \$200; annual \$740; Setup \$25

GIS standard products and data pricing list;

Tax Parcels with Parcel ID & Attributes Rural & City \$2750

Tax Parcels with Parcel ID & Attributes per Twp. \$500

Tax Parcel-Annual Update Rural & City \$1100

Additional Data Pricing Lists per Layer - \$100 per layer

Copy charges- .50 per page (realtor pulls card & copies)

Property cards- Hard copy/scan email done by DOE office and send to scan and email; \$5 per card hard, property card scan or email \$1 per page after

Data Reports PDF/Hard Copy-\$75 county data

\$25 per township/per city

Excel-\$750 County data  
\$ 75 per township/per city  
Research -\$1.00 per lookup  
GIS - Hard Copy-\$5.00 per color copy  
\$2.00 per black & white copy  
Scans/Emails-\$5.00 per copy  
Shapefile & etc.-see GIS Standard Products & Data Pricing List  
Other Governmental entities no charge;  
Sales List hard copy/scans/email - \$5.00 per page

8) Pederson moved, seconded by Commissioner Rhody to approve the GIS Services and Data Request Form and GIS Data Access and Distribution Provisions Form. All voted yes and the motion carried.

### **12:00 State's Attorney John Knight**

Knight met with the Commissioners to discuss several items. The Zoning Board made a decision on recommended changes to the WES, Wind Energy System Requirements Section 1215 of Deuel County Zoning Ordinance B2004-01 with written recommendation signed by the Chairman of the Zoning Board and presented to the Deuel County Commissioners; once delivered to the Commissioners (Auditor's Office) the Commissioners will need to adopt proposed changes, modify them or make no change. The Commissioners set the public hearing on the recommended changes to the county zoning ordinance for Tuesday February 21 at 1:30 pm. The hearing will be held at the Clear Lake Community Center, 218 3<sup>rd</sup> Ave. S, Clear Lake, SD. Notice of the hearing will be published in the legal newspaper of the county (Clear Lake Courier) and placed on the county website deuelcountysd.com at least ten days prior to the hearing.

### **UNFINISHED BUSINESS**

The County will have two credit cards, one in the Auditor's Office and one in the Sheriff's Office with personnel needing to use them checking them out in the respective offices.

### **NEW BUSINESS**

#### **Warrants**

9) Rhody moved, seconded by Jaeger to approve warrants paid early. All voted yes and the motion carried. DNB Nat'l Bank \$20700.28 Semi Annual Payment for Heat/Cooling Upgrade; Ottetail Power \$1156.81 Utility; SDACO \$208 M&P Funds Due to State, SDDOR \$67015.15 Funds Due to State, RC Technologies \$150.00 911 Tower Fee, SD Dept. of Revenue \$308.62 Sales/Excise Tax, SDEM \$25 CEM App. Cory Borg, Century Link \$358.79 911 Trunk Lines, ITC \$1916.56 Phone/Internet .

#### **Rates Service Center Rent, Copies, Travel, Police Contract, Loan at DNB National Bank**

10) Dumke moved, seconded by Rhody to approve rental rate of \$125 for 4-H Service Center and .10 per copy at Extension Office. All voted yes and the motion carried.

11) Rhody moved, seconded by DeJong to approve travel expense for Commissioners and Welfare Director to attend workshop in Pierre. All voted yes and motion carried.

12) Pederson moved, seconded by Dumke to approve and sign the police contracts with the town of Goodwin for 2017. All voted yes and the motion carried.

13) DeJong moved, seconded by Dumke to pay full principal balance of loan #1215912 approximately \$117,682.56 at the DNB National Bank. All voted yes and motion carried.

**Adjournment**

There being no further business Pederson moved, seconded by Dumke to adjourn the meeting.

Chairman  
Deuel County Commission

ATTEST:

Pam L. Lynde, Auditor

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