

January 5, 2016
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 5th at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Rhody presiding. Those present were Commissioners DeAnne Dumke, Gary Jaeger, Lynn Pederson, Steve Rhody and Gary DeJong. The meeting opened with prayer and the Pledge of Allegiance. 1) Jaeger moved, seconded by Dumke to approve the minutes of the regular meetings of December 1 & 15 and special meeting of December 30, 2015. All voted yes and the motion carried. 2) Pederson moved, seconded by DeJong to approve the agenda as presented. All voted yes and the motion carried.

OLD BUSINESS

Chairman Rhody asked for any old business. There being no other business, 3) Jaeger moved, seconded by Dumke to adjourn as 2015 Board. All voted yes and the motion carried.

ELECT CHAIRMAN & VICE CHAIR OF BOARD

County Auditor Pam Lynde then asked for nominations for Chairman of the Board for 2016. Jaeger nominated DeAnne Dumke for Chairperson; Rhody seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Dumke. All voted yes. Rhody nominated Gary DeJong for Vice Chairman; Jaeger seconded the nomination and asked that nominations cease and a unanimous ballot be cast for DeJong. All voted yes.

The Commission for 2016 was seated and Chairperson Dumke called the meeting to order.

COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS

4) Rhody moved, seconded by DeJong to approve the Committee Assignments for 2016. All voted yes and the motion carried.

COMMITTEE ASSIGNMENTS 2016

DEANNE DUMKE: Courthouse and Grounds, Fair Board/Extension, Director of Equalization Office, Auditor's Office, Health Insurance

STEVE RHODY: Weed Board, Highway Department, ICAP, Register of Deeds Office, Planning & Zoning Board Alternate, Soil Conservation

GARY JAEGER: Planning & Zoning Member, Director of Equalization Office, Auditor's Office, First District Assoc. Loc. Gov't Rep.

LYNN PEDERSON: Register of Deeds Office, Health Nurse Office, Treasurer's Office, Sheriff's Department, Highway Department, Salary Committee

GARY DEJONG: Sheriff's Dept., First Dist. Assoc. Local Gov't Alternate, Glacial Lakes Tourism, Human Services, Treasurer's Office, DADi Board

5) Jaeger moved, seconded by Pederson to declare the DNB National Bank Clear Lake, and First National Bank Toronto Branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

6) DeJong moved, seconded by Pederson to appoint Gary Jaeger to the Planning and Zoning Board for one year as the commissioner representative and Steve Rhody as alternate on the board. All voted yes and the motion carried.

7) Pederson moved, seconded by Jaeger to set Coroner call fee at 69.50 per Coroner call. All voted yes and the motion carried.

APPOINTMENTS

9:10 Jamie Hintz Highway Superintendent

Hintz discussed several highway related issues with the Commissioners. 8) Rhody moved, seconded by DeJong to approve fuel quote of Deuel County Cenex for 10% ethanol at 1.79 gallon for month of January. All voted yes and the motion carried. Hintz presented the 2015 Local Government Disbursement of Federal Surface Transportation Funds Exchange with State Funds with Deuel County receiving a total of \$547,964.87. 9) Jaeger moved, seconded by Pederson to approve the Application for Occupancy on The right of Way of County Highways from ITC, intended use being telephone communication on various roads in Deuel County; project # being 2016 Goodwin. All voted yes and the motion carried. 10) Pederson moved, seconded by DeJong to increase wage of Jeff Swanz by .25 per hr. six month pay increase. All voted yes and the motion carried.

9:30 Deputy Sheriff Tristan Molitor, Executive Session

Molitor met with the Commissioners to discuss several items. He requested moving into Executive Session to discuss a personnel matter. 11) Pederson moved, seconded by Jaeger to move into Executive Session to discuss personnel matter at 9:40 a.m. All voted yes and the motion carried. Chairperson Dumke declared the Commission out of Executive Session at 10:05 a.m.

10:00 Emergency Manager Cory Borg

Borg discussed several items with the Commissioners. He said the County has been awarded two Homeland Security Grants for 2015; one to purchase three computers for patrol cars for total of \$16,059. 12) Rhody moved, seconded by DeJong to approve the purchase of the three laptop computers to be reimbursed with Homeland Security Grant Funds. All voted yes and the motion carried. The other 2015 Homeland Security Grant is for five hand held digital radios at total cost of \$11,770.50 which will be used in the Emergency Management Department. 13) Jaeger moved, seconded by Pederson to purchase five hand held digital radios at total cost of \$11,770.50 to be reimbursed with Homeland Security Grant Funds. All voted yes and motion carried. 14) Pederson moved, seconded by Rhody to move into Executive Session to discuss a personnel issue. All voted in favor of and motion carried. Chairperson Dumke declared the Commission out of Executive Session at 10:30 a.m.

10:30 Todd Kayes First Dist. Association of Local Government

Kayes met with the Commissioners and gave an overview of 2015 activities with First District. He said First District will be celebrating their 45th anniversary this year. Their mission statement is to help members to improve the quality of life within the

region. He said the funding remains fairly constant; 23% dues; 26 % state & federal grants/contracts and 51% fees for services; they have 12 full time employees; they provide project services at costs under private sector; projects in Deuel County were 911 GIS database management; county address range GIS Data Set Maintenance; road centerline GIS data set maintenance; prepared and submitted FEMA HMGP Grant Application; PDM Plan Update.

NEW BUSINESS

15) Pederson moved, seconded by Rhody to approve the Cash Balance Sheet for December and sign and approve the Treasurer’s Cash Sheet as of 12-31-15. All voted yes and the motion carried.

Cash Balance Sheet and Cash Sheet for 2015

**DEUEL COUNTY AUDITOR'S ACCOUNT
WITH TREASURER**

END OF MONTH CASH BALANCE	December-15
CASH TOTAL	\$ 1,215.37
CHECKS TOTAL	\$ 13,311.82
CASH ITEM	\$ -
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 14,577.19
CHECKING ACCOUNT BALANCE	\$ 301,648.59
MM DNB NATIONAL BANK	\$ 4,054.24
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$4,048,587.38
CREDIT CARDS	\$ -
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 86,743.04
GRAND TOTAL CASH ASSETS	\$4,705,610.44
GL CASH BALANCE BY FUNDS:	
GENERAL	\$1,393,768.08
SP REVENUE FUNDS	\$3,048,612.69

TRUST & AGENCY FUNDS				\$ 263,229.67
townships	\$35,1363.74	cities	\$8,165.62	
schools	\$38,236.43	rural fire	\$577.91	

TOTAL GENERAL LEDGER CASH **\$4,705,610.44**

Wage Increase and Salary Resolution for 2016, Election Worker Pay, Campaigning in Courthouse

16) Jaeger moved, seconded by DeJong to increase wage of all hourly permanent employees .75 per hour over base wage received in 2015; \$1560 over base wage received in 2015 for salaried employees and elected officials; additional raises above the .75 were recommended by a salary committee after a study of the state and other counties with similar populations; Mary Korth \$1,000 yr., Shirley Quail 1.60 hr., Jennifer Mewherter 1.50 hr., Casey Severson \$1,454 yr., April Templin 1.50 hr., Rita Schiefelbein 1.00 hr., Donna Rhody \$1,484 yr., Dawn Fritz 1.00 hr., Mindi Dailey .75 hr., Lynn Paulsen 1.15 hr., Dennis Norton 3.16 hr., Dean Gruener 3.11 hr., Justin Bolden 2.58 hr., Kirk Berge 2.62 hr., Jim Perkins 2.97 hr., Jamie Broksieck 2.66 hr., Richard Eidet 2.49 hr., Dana Nelson 2.44 hr., Dallas Olson 2.49 hr., Jan Dailey 2.72 hr., Marty Brown 2.66 hr., Jeff Swanz 2.30 hr., with effective date of increase Dec. 20, 2015 which is a part of the Jan. 2016 pay period; Highway Department hourly employees will work five eight hour days with overtime only after 40 hrs.; the 2016 Pay Grade Table will be used for most new hires. This will include the Deuel County Official Pay Grade Series and Management Salary Compensation and Longevity Pay. All voted yes and the motion carried.

17) DeJong moved, seconded by Jaeger to increase clothing allowance for full time Sheriff and Deputies to \$250 per year (PT 125.00) paid in lump sum with first payroll check of the year. Those voting in favor of: DeJong, Jaeger, Rhody and Dumke. Opposed Pederson. Motion carried.

17) Rhody moved, seconded by Dumke to approve Resolution 2016-01 Salary Resolution. All voted yes and the motion carried.

**#2016-01
SALARY RESOLUTION**

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Gary Jaeger 1461.00; Gary DeJong 1461.00; Lynn Pederson 1461.00; DeAnne Dumke 1461.00; Steve Rhody 1461.00; Pam Lynde 3960.00; Shirley Quail 16.00 hr.; Jennifer VonEye 12.75 hr.; Mary Korth 3130.00; Jennifer Mewherter 13.50 hr.; John Knight 5067.58; Rita Schiefelbein 15.25 hr.; Scott Ruby 15.30 hr.; Willard Dumke 16.05 hr.; Donna Rhody 3458.34; Jodi Theisen 3034.67 plus 100.00 per zoning meeting; Casey Severson 3001.16; April Templin 13.75 hr.; Dennis Evenson 982.50; David Solem 4030.33; Bruce Kittelson 18.05 hr.; Cory Borg 3630.00; Pete Eng 3213.33; Tristan Molitor 3088.33; Jean Sonnenburg 16.75 hr.; Mindi Dailey 13.00 hr.; Sandy Koenecke 15.60 hr.; Jamie Hintz 3804.67; Lynn Paulsen 16.50 hr.; Dennis Norton 20.76 hr.; Dean Gruener 20.46 hr.; Richard Eidet 16.49 hr.; James Perkins 19.57 hr.; Jan Dailey 17.97 hr.; Marty Brown 17.61 hr. Jamie Broksieck 17.61 hr.; Kirk Berge 17.32 hr.; Justin Bolden 17.08

hr.; Dana Nelson 16.19 hr.; Dallas Olson 16.49 hr.; Jeff Swanz 15.55 hr.; Clinton Severson 12.25 hr.; Dawn Fritz 14.75 hr.

After continuous years of service to Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guidelines for various county employee positions. Longevity pay will be granted as a lump sum in the anniversary month of employment. (See Longevity Pay Guideline)

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan.

TRAVEL EXPENSE

Mileage .42 per mile
(plus lodging and registration)

MEALS AT STATE RATE

Breakfast 5.00
Lunch 9.00
Dinner 12.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2016-01 for the year 2016.

Dated this 5th day of January, 2016.

Pam L. Lynde Auditor

Chairman

19) DeJong moved, seconded by Pederson to pay election workers \$125.00 per day for each election (Primary and General) \$20 for election school, plus mileage to election school for the 2016 election year. All voted yes and the motion carried.

20) DeJong moved, seconded by Rhody to approve and sign the following policy statement concerning campaigning in the Courthouse. All voted yes and the motion carried.

No Campaigning

Deuel County Courthouse

The Deuel County Commissioners will prohibit any political campaigning in the Deuel County Courthouse or within 100' of the Courthouse because the Courthouse will be used for and is considered a polling place for absentee voting for the Primary and General Elections in Deuel County.

Dated this 5th day of January, 2016.

ATTEST:

Chairman, Deuel County
Commission

Pam L. Lynde, Deuel County Auditor

Authority to Pay Claims Early, Police Contract City of Gary

21) DeJong moved seconded by Pederson to allow Auditor's office to pay claims early, if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

22) Pederson moved, seconded by Rhody to approve and sign police contract for 2016 with City of Gary in the amount of \$873.86 per month. All voted yes and the motion

Clerk of Courts Sandy Reichling requested the purchase of a refrigerator for the jury room which is needed during jury trials. She had a quotes for an 18 cubic refrigerator from Dugan's \$589 free delivery and Carl's \$569 with \$75 delivery. 23) Pederson moved, seconded by Jaeger to purchase the refrigerator for jury room from Dugan's for price of \$589. All voted yes and the motion carried.

Warrants

24) Rhody moved, seconded by Jaeger to approve all warrants as presented and those paid early. All voted yes and the motion carried. Butler Machinery Co 951.37 Repairs, Codington Co Search & Rescue 1500.00 Professional Services, City Of Clear Lake 246.27 Utilities, Deuel County Conservation Dist 2250.00 1st Quarter Support, DCN Ins. 1961.75 Ambulance, Dust-Tex Service 100.62 Rental, First Dist Dev Co 878.04 Revolving Loan Interest, Gates Htg & Air-conditioning 283.15 Repair, Green Roby Oviatt 720.00 CAA Fees, Hedahl's Inc 32.98 Repairs, ITC 1835.82 Utilities, Lifescape 120.00 Professional Service, Mailfinance 600.18 Rental, NACO 450.00 2016 Dues, Northwestern Energy 762.12 Utilities, Office Peeps 291.32 Supplies, Ottertail Power 14.69 Utility, Running's Supply 138.27 Repairs, Sanford Clinic 2624.50 Health Nurse Contract, SD Dept. Of Public Safety 2730.00 Teletype Rental, SDACC 1110.96 Membership Fees, SDACO 830.48 2016 Membership Dues, SDML Worker's Comp Fund 33675.00 Workers Comp, SDSAA, 721.00 2016 St. Attorney Dues, Amy Tvedt 43.75 Webpage, DNB National Bank 12.66 Payroll Processing Fee, Sanford Health 1300.00 Flex Run, Art Mabry 100.00 Scram Due to State, DC Treasurer 29.19 Tax Acct., Cities 86,683.95 Taxes, Townships 51,824.30 Taxes, EDWDD 2,444.99 Taxes, Rural Fire Dist. 11,084.02 Taxes, Upper Deer Creek 108.07 Taxes, Lake Cochrane Sanitary Dist. 859.14 Sewer Assessments, Art Mabry 186.00 Scram Due to State, DC Treasurer 59.45 Tax Acct., Century Link 369.65 911 Trunk Lines, Schools 654,258.85 Taxes, Sanford Health 55.00 Flex Run, Cowboy Country Store 34.93 Gas, Sanford Health 16.46 Flex Run, Art Mabry 32.00 Scram Due to State, SD Dept. of Revenue 1041.11 Excise Tax, DC Treasurer 484.70 Tax Acct., Art Mabry 42.00 Scram Due to State, City of Watertown 3889.59 90% 911 Surcharge, Sanford Health 145.15 Flex Run, Payroll: Commissioners 7863.80, Elections 163.33, Auditor's Office 10269.11, Treasurer's Office 7075.80, State's Attorney's Office 6941.99, General Gov't Building 4606.22, Director of Equalization Office 9684.88, Register of Deeds Office 5630.84, Veteran Service Officer 987.69, Sheriff's Office 24221.93, County Assistance 397.26, 4-H Service Center 128.05, Extension Office 1935.46, Weed & Pest 1351.35, Drainage 61.85, Planning & Zoning 4317.20, Road & Bridge Fund 61650.74, Emergency Management 1204.27, 24/7 Fund 17.52.

There being no further business Pederson moved, seconded by Rhody to adjourn.

Chairperson, DeAnne Dumke

ATTEST: _____

Pam L. Lynde, Auditor

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