

Position Announcement

Part time Position: Deuel County Register of Deeds Office - Clear Lake, SD

WANTED: Deuel County is now accepting applications for a part time position (20 Hours per week) as a Clerk/Deputy in the Register of Deeds Office. High School diploma or GED is required. Duties will include computer data entry, assisting in issuing of death, burial & other certificates, scanning documents and general clerical duties. Computer knowledge is required along with good people skills. Starting wage is \$12.00 per hour. Benefits will include South Dakota Retirement, vacation and sick leave after two years worked. Application deadline is Friday October 7, 2016 at 5:00 p.m.

Applications may be obtained from and should be returned to:

Deuel County Auditor's Office
Attn: Pam Lynde
P.O. Box 616
Clear Lake, South Dakota 57226
605-874-2312

Deuel County is an Equal Opportunity Employer.
Published two times at the approximate cost of